

TERREBONNE

Parish School District

201 Stadium Drive, Houma, LA 70360

FINANCE, INSURANCE, AND SECTION 16 LANDS COMMITTEE

Tuesday, April 23, 2019

5:00 P.M.

Central Office Board Room

AGENDA

1. Invocation and Pledge of Allegiance to the Flag
2. Matter bearing upon Cyber Liability Insurance **(Proposed Recommendation)** – Jack Moore, Risk Manager

The Committee recommends that the Board accept a proposal for Cyber Liability Insurance from Lloyd's of London (USI, Broker of Record), with an annual premium of \$12,829.45, subject to a \$25,000 deductible, effective April 8, 2019.

3. Matter bearing upon Excess Casualty Insurance renewal **(Proposed Recommendation)** - Jack Moore, Risk Manager

The Committee recommends that the Board accept the renewal offer for Excess Casualty Insurance renewal from Berkley Insurance Company (Arthur J. Gallagher of Louisiana, Inc., Broker of Record) covering Automobile Liability, General Liability, Errors and Omissions Liability, and Nurse's Professional Liability with limits of \$1,000,000.00 per occurrence with a \$3,000,000.00 General Aggregate limit for General Liability, \$1,000,000.00 per accident for Auto Liability, and \$1,000,000.00 per claim for Errors and Omissions and Nurse's Professional

Liability, subject to \$300,000.00 Self-Insured Retention with an annual premium of \$169,050.00, rejecting Uninsured/Underinsured Motorist Liability, effective July 1, 2019, through July 1, 2020, and further, authorize the Board president to sign all necessary documents pertaining thereto.

4. Matter bearing upon Boiler and Machinery Insurance renewal **(Proposed Recommendation)** – Jack Moore, Risk Manager

The Committee recommends that the Board accept the renewal proposal for Boiler and Machinery Insurance from Travelers Insurance Company (Arthur J. Gallagher of Louisiana, Inc., Broker of Record), with an annual premium of \$12,490.00, subject to a \$2,500.00 deductible, effective July 1, 2019.

5. Matter bearing upon Group Health Plan Claims Report 1st Quarter 2019 **(Information)** – Jack Moore, Risk Manager
6. Matter bearing upon bid results for White Duplicator Paper and White and Colored Card Stock **(Proposed Recommendation)** - Curtis Constrantiche, Purchasing Agent

The Committee recommends that the Board accept the lowest bids received for Category #1 White and Colored Card Stock from Interstate Business Solutions, 1635 Higdon Ferry Rd. #C 142, Hot Springs, AR 71913; Category #2 White Duplicator Paper from Economical Janitorial and Paper, P.O. Box 23607, New Orleans, LA 70183; and Category #3 Colored Duplicator Paper from Contract Paper Group, Inc., 1519 Boettler Road, Suite B, Uniontown, OH 44685; for a period of twelve (12) months, from July 1, 2019, through June 30, 2020, with an option to renew for two (2) additional twelve (12) month periods under the same terms and conditions, upon mutual agreement between the parties.

7. Matter bearing upon bids received for Section 16, Township 19 South, Range 19 East for Oil, Gas, and Mineral Lease **(Proposed Recommendation)** – Curtis Constrantiche

Recommendation to be placed at desks.

8. Matter bearing upon approval of bids received for Hunting and Trapping privileges on Section 16 Lands **(Proposed Recommendation)** – Curtis Constrantiche, Purchasing Agent

Recommendation to be placed at desks.

9. Matter bearing upon payroll dates **(Information)** – Gregory Harding, Board Member

10. Matter bearing upon Facilities Master Plan **(Proposed Recommendation)** – Clyde Hamner, Board Member

The Committee recommends that the Board and the Superintendent develop a strategic, long-term Facilities Master Plan, to include financial and demographic data, for current and/or future facility construction.

11. Matter bearing upon suspension of expenditures on construction of new facilities **(Proposed Recommendation)** – Clyde Hamner, Board Member

The Committee recommends that the Board suspend expenditures on any new facility (construction) projects on which construction has not yet begun, pending the completion of a Facilities Master Plan **(Proposed Recommendation)** – Clyde Hamner, Board Member

12. Matter bearing upon Monthly Budget-to-Actual Comparison report **(Information)** – Rebecca Breaux, Chief Financial Officer
13. Matter bearing upon Sales Tax collections update **(Information)**
- Rebecca Breaux, Chief Financial Officer
14. Adjournment

COMMITTEE MEMBERS

Clyde Hamner, Chairman
Michael LaGarde, Vice Chairman
Stacy Solet

Rebecca Breaux
Chief Financial Officer

RB/bp

c: Board Members
Superintendent and Staff
Schools and ERC Members
Mr. C. Berwick Duval, II, Legal Counsel
Ms. Sandy Holloway, BESE, District 3
Mr. Lee Bloch; Bloch, Briggs & Associates
Mr. Michael J. Veazey; Veazey & Associates
Mr. Merlin Lirette, AIA, CEFP, The Merlin Group, LTD.
Mr. Stephen Smith, All South Consulting Engineers
The Courier, The Times, Charter Communications, KFOL/KJUN-HTV10
Radio Stations, KCIL/KJIN/KXOR
Houma-Terrebonne Chamber of Commerce
Presidents...TAE, TPA, A+PEL, Bus Drivers' Association, Food Service Association
Insurance Agents of Record